

## **SPECIAL BUSINESS MEETING FEBRUARY 22, 2021**

Mayor Rock Anderson opened the meeting at 6:30 p.m. The Pledge of Allegiance was stated by all present. Roll call was taken and all members except Ken Harryman were present. Rock Anderson read aloud the reason to this special meeting to discuss two topics, the Part-time City Administrator position, and the Public Works Director position.

The Mayor addressed the Public Works Director position first. Rock said that he had read from the applications one person who would be qualified for the position. Mary Lou Peace asked to go into Executive Session to discuss this topic. Mary Lou Peace made the motion to discuss the Part-time manager's position. Rob Lessen seconds the motion. Rock Anderson spoke on the topic of what this position would entail. Travis Wood made the comment that the budget for 2021 was setup for a \$20,000.00 for the part-time 20 hour a week position. Rob Lessen questioned the City Council on what they would give up allowing this person to preform this job. Mary Lou Peace stated that she would prefer to see this position start 6 months from now due to the City Council hiring a public works director and a new police chief. Maybe we should hold off until these two positions are taken care of. Travis Wood stated that he would like to get started now also he feels that this person should be on the job at 8 am on Mondays and then set their schedule as they saw fit. Rock Anderson said that he would like to see an ad run to for this position. Rock felt that Tim Schook had written a job description for his position as the City Council could use this as their guide. The Council then had discussion and explanation of the differences between an administrator and a manager. City Council will pickup this discussion again at their March 15<sup>th</sup> meeting.

Rob Lessen made the motion to go into Executive Session for 15 minutes on Non-Elected personnel matters with the City Council, Attorney and City Clerk. Dick Cleland seconds the motion. The motion was approved. 7:00 p.m.

Rob Lessen made the motion to go back into Regular session at 7:15 p.m. Travis Wood seconds the motion. The motion was approved.

Bette Lessen was instructed to setup a meeting date with the candidate and then get with the Mayor. Rob Lessen made the motion to begin the interview process. Travis Wood seconds the motion. The motion was approved.

Rob Lessen made the motion to adjourn the meeting at 7:17 p.m. Travis Wood seconds the motion. The motion was approved.

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*Bette Lessen, City Clerk*

